**Sunderland Public Library Board of Trustees Meeting**

**January 26th, 2021**

Meeting called to order at 6:45

Members Present: Lorin Starr, Val Voorheis, Gerry Bridwell, David Wissemann, Hollis Graves, Molly Gowa, Beth Berry, John Sackrey, Justine Rosewarne Katherine Hand (Director) Aaron Fabel (Acting Director while Katherine on leave)

Review Directors report (see attached)

Many libraries’ circulation was down 50% we were down 36% for December.

Reviewed HVAC issues.

Discussed painting and carpet needs. Need to decide whether to spend money on this.

Allan Davis will discuss Human Rights on March 11th.

Staffing

We are in good shape for Katherines leave.

Kayak project update

Architects will have final plan by possibly next week and work should start this summer on the construction.

Elections

John Sackrey will not be running again after 12 years of serving on board. John has been a valuable member of the board and he will be greatly missed by all. Need to get someone to run by the caucus. Lorin and Hollis will remain on the board.

Have members considering board positions for May.

Budget was presented to Selectboard. Lorin and Val were present with Katherine and not a lot of questions and board seemed receptive to budget. Asked if there would be any permanent changes that were made during COVID, none noted.

New acoustic panels are in the community room and everyone very happy with them so far.

May consider doing more rooms if deemed necessary.

Painting quote for Lane Family Reading Room. The room is in tough shape from all the art installations. Same color possibly have woodwork touched up as well.

Motion to approve funds to paint the LFRR and cafe touch up to $1500 made by Val 2nded by John.

Motion approved 9-0

Flooring for Childrens Room replacement. Reviewed quotes by Summerlin and Earthfirst Flooring. Earthfirst quote was less by about 3k and they will move the shelves (we have to move books) While some carpets could use re doing (staff and main area) the children’s room is the worse with bubbling and becoming a hazard. Would be ideal if we could get it done during COVID while room has limited use. Funds could come from building fund and state aid or gift fund.

Should we consider a capital request for the remainder of the carpet to have that done as well while not in heavy usage. Will get estimates on entire library.

If we do a capital request should we commit to 10k toward the total cost.

Board will meet again in 2 weeks to discuss carpets and determine whether or not we have a caucus nominee.

February 9th will be next meeting.

Discuss Tree quote. 18k for next 3 years.

Dutch Elm disease treatment important

Fertilizer important

Pruning important

Lightening preventer is the questionable expense.

Will request full amount from CPA and do further research on the effectiveness of the lightening protection. Val will be there for this CPA meeting.

Aaron will check in with a board member bi weekly while Katherine away. Lorin and David will plan on meeting with Aaron bi weekly.

Motion to adjourn made by Beth 2nded by Gerry.

Motion approved 8-0

Minutes respectfully submitted by Justine Rosewarne